

TROOP 147



Position of Leadership Duties and Requirements

Troop Scribe

These items must be accomplished to the best of the scout's ability, or completed to the satisfaction of the troop's Scoutmasters in order to receive credit for this troop level position of responsibility. The scout will be expected to complete a *"Self Assessment"* form and present it at the Scoutmaster Conference upon the conclusion of this position's term.

Term: 12 Months

During his term of office, the Troop Scribe must:

- Attend at least half of monthly outings
- Attend at least 2/3's of the troop meetings
- Attend at least 85% of monthly PLC meetings
- Represent the Patrol Scribes at the monthly PLC meeting
- Review scout attendance and advancement records at the PLC meeting
- Document troop meeting plans at the monthly PLC meeting and distributes copies
- Provide a post PLC troop meeting plan review for the troop
- Ensure that scout attendance and advancement updates are recorded at troop meetings
- Work with Troop Secretary to identify and coordinate "Thank You" cards as necessary
- Enthusiastically wear the Scout uniform correctly
- Live by the Scout Oath and Law
- Show Scout spirit
- Lead by setting a good example for other Scouts
- Complete other duties as assigned by the ASPL
- Be certified by the Scoutmaster that you have adequately completed the duties and requirements of this position.

Qualifications for the position of Troop Scribe are:

- Age 14 minimum
- Must be First Class Rank or higher

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- Must have been a member of Troop 147 for a minimum of 1 year
- Must have successfully completed Troop Leadership Training

Statement of Commitment:

With this appointment to the position of Troop Scribe, I hereby promise to cheerfully perform all the duties of my office as stated above and commit to the above participation requirements. I understand that failure to honor this commitment during my term of office may result in the loss of my leadership position and/or the loss of leadership credit toward my rank advancement.

Scout's Signature _____ Date _____

Scout's Name (print) _____

Parent's Signature _____